



CITY CLERK

ADDENDUM No. 3 to the "City of Yukon Audit Services for 2015-2016 Fiscal Year – Revised " Request for Proposals; addition of audit service request for the 2014-2015 fiscal year and requirement for signed acknowledgement of addendums 1, 2, and 3.

(Page 7) **Section II – SERVICES REQUIRED**

A. General

The City is soliciting the services of qualified firms of certified public accountants to audit its financial statements for the fiscal years ending June 30, 2015, and also June 30, 2016. The audit of the June 30, 2015 fiscal year will be a re-audit of that year's financial statements due to the City discovering material departures from GAAP present in the previously issued financial statements. The Yukon City Council cannot bind future governing bodies; however, it is anticipated that the firm selected to serve as the City's independent auditor will be retained for at least two additional years beyond FY 2016, with annual evaluations made of the firm's services, and renewal of years two and three based upon these annual evaluations. These audits are to be performed in accordance with the generally accepted auditing standards and the standards applicable to financial statement audits of Government Auditing Standards as issued by the Comptroller General of the United States, as well as the provisions set forth in this RFP.

In addition, the auditor will be required to conduct a compliance audit over major federal award programs in accordance with requirements of the Single Audit Act and OMB Circular A-133, **IF** federal awards expended exceed \$750,000 for any fiscal year, beginning with FY 2016. At this time, FY 2015's re-audit is not expected to meet the Single Audit federal expenditure threshold of \$500,000, nor is FY 2016's federal expenditures expected to meet the Single Audit threshold of \$750,000.

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A. Fee Proposals

Fee Proposals submitted in response to this RFP should be a maximum all-inclusive price to perform the audits. The sealed cost information should include a total price for the re-audit for the 2014-2015 fiscal year, a total price for the audit of the 2015-2016 fiscal year, and an estimate for each of the two succeeding fiscal years. Fees for work required by the Single Audit Act and OMB Circular A-133 should be separately identified. Include in the proposal a minimum of the following information:

- Budgeted hours by type of staff
- Hourly rate proposed by type of staff
- Total not-to-exceed fee, including expenses

Fee Proposals should be sealed in a separate envelope labeled "Cost Information". The envelope should bear the firm's name and return address.

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B. Other

All proposals must include a signed copy of the acknowledgement of Addendums 1, 2, and 3.

All statements made in the audit proposal may be incorporated by reference in the audit contract.

All proposing firms may make an on-site visit before their proposal is submitted. To schedule a site visit, contact Doug Shivers , City Clerk. Contact with any members of the Yukon City Council regarding this RFP may be grounds for elimination from the selection process.

Progress payments will be made on the basis of hours worked and interim billings shall cover a period of not less than calendar month.



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Acknowledgement of Addendums 1, 2, and 3 to be returned with the

**CITY OF YUKON
AUDIT SERVICE CONTRACT
Request for Proposals**

Name of Vendor_____

Firm Contact Name_____

Mailing Address_____

E-Mail address_____

Telephone_____

Signature of Authorized Agent_____

Date_____